

**CITY OF STARBUCK
PLANNING COMMISSION
REGULAR MEETING ON TUESDAY, FEBRUARY 2, 2021
9:00 A.M.**

Chair: Jill Hansen
Vice-Chair: ~~Michelle Knutson~~
Commissioners: ~~Bonnie Rasche~~
Tom Asmus
~~Rich Anderson~~

Deputy City Clerk: Tiffany Boysen
Council Liaison: Gary Swenson
City Treasurer: Joan Kerkvliet

Minutes - Approved 3/02/2021

○ **ORGANIZATIONAL BUSINESS**

- Call to Order - Roll Call - **Called to Order at 9:00AM by Hansen. Absent: Knutson, Rasche, and Anderson. A quorum was not present so no decisions or motions were made. This meeting was held solely to hear from those before the board (Cody Lee).**
- Approve Agenda - **Tabled until next meeting.**
- Approve Minutes from the January 5, 2021 meeting - **Tabled until next meeting.**

○ **ANYONE WITH BUSINESS BEFORE THE BOARD**

- Cody Lee - Property owner of 504 East 8th St
 - Lee would like to present his business plans and ask for the approval to operate a C&C business from his garage.
 - Cody Lee presented his future business plans and explained more on what he does as a C&C Machine Coder. C&C (Computer Numeric Control) machines require an investment of \$100,000 per unit, are 7 feet wide, and require water based (non pollutant) lubricant product to operate. He will have two machines, a Bridgeport milling machine, and a saw in his shop. He does need to add a CenterPoint energy phase converter to his property before he will be able to operate functionally. He has a customer base lined up as an outsource vendor for area manufacturing companies, and he will be creating parts for their packaging machines as they require repairs and replacement parts regularly. The finished products that he would be creating would be made out of aluminum or stainless steel and would range anywhere from 2 inches to 4 feet long in size. Asmus had asked if the noise level required to operate the machines would be a nuisance to neighbors, and Lee assured that the noise level would be comparable to a welding machine. If there were to be any noise complaints in the future, Lee would make sure to keep his garage door closed at all times. This type of home occupation is listed as permitted use in the properties current zoning district. No approvals or permits are needed (prior to start up) given the scope of this business. If there were ever plans for expansion, the Planning and Zoning Commission will need to revisit this.

- **OLD BUSINESS**
 - Update on Potential Marina on Public Lands (City Park)
 - Mayor Swenson gave a brief update explaining that there was a work session held on January 28th and that there were two different proposals presented to the council by local lakes service providers. Swenson explained that the main question is if this marina will be privately owned or city owned. The council would like to make a decision at the next city council meeting on whether or not the marina will be privately owned or city owned to keep this moving forward.

- **NEW BUSINESS**
 - Discuss interest in building storage sheds on vacant lots on Moore St.
 - Property Owner Greg Rutten owns 5 vacant lots on Moore Street that are currently listed for sale. He was recently approached by a potential buyer interested in building storage sheds on these lots. This area is currently zoned RF (Rural Farmland), and per our zoning ordinance, storage shed are not listed as permitted use in this zoning district. A variance would be required in order to allow for this type of development. Discussion will resume on this matter during the March meeting.

- **REPORTS & ANNOUNCEMENTS**
- Approve Building Permits - **Tabled until next meeting.**
- **Next Meeting Date: Tuesday, March 2nd, 2021**

- **ADJOURNMENT - Meeting Adjourned by Hansen at 10:13am.**