

**CITY OF STARBUCK
PLANNING COMMISSION
REGULAR MEETING ON TUESDAY, JULY 7, 2022
9:00 A.M.**

Chair:	Michelle Knutson	Deputy City Clerk:	Tiffany Boysen
Vice-Chair:	Rich Anderson	Council Liaison:	Gary Swenson
Commissioners:	Bonnie Rasche	City Clerk/Treasurer:	Joan Kerkvliet
	Tom Asmus		
	Brett Bowser		

Minutes – Approved 8/02/2022

- **ORGANIZATIONAL BUSINESS**
 - Call to Order - Roll Call – Meeting Called to Order by Chair Knutson at 9:05 am. All present.
 - Approve Agenda – Motion to Approve the Agenda. **Motion by Asmus, Second by Anderson. Motion carried 5-0.**
 - Approve of Minutes from previous meeting:
 - Regular Meeting – June 7th, 2022
 - Motion to Approve the Minutes with corrections. **Motion by Bowser, Second by Asmus. Motion carried 5-0.**
- **ANYONE WITH BUSINESS BEFORE THE BOARD**
- **OLD BUSINESS**
 - Variance Request to Build New Home – 28916 S Shore Drive (PID # 27-0636-247 & 27-0636-006)
 - Deputy Clerk Boysen updated the Commission on this request. The plans were forwarded on to the MnDNR, and Emily Siira contacted the City Office with concerns. Since the June 7th Meeting, the Jepmas have resubmitted new plans with revisions, and there are a number of noticeable issues with the current plans. The current plans display a 3 ft -12 ft roof pitch for the home, which is below the minimum requirement of 4ft – 12 ft per the ordinance (Ch 155 Section 1.13 Subd. 2 (D.4a)) The proposed plans also increase the total lot coverage percentage to approximately 31.4 percent, which exceeds the lot coverage maximum of 25 percent per the Shoreland Regulations. The proposed home would be just under 31 feet tall in height, which exceed the maximum structure height of 25 ft per the Shoreland Regulations. The current home has a partial underground full unfinished basement. There will be a variance hearing on July 11th at 6:35 pm to allow the proposed two-story home to cover 31.4 percent of the lot and to allow the height of the structure to be 31 ft. The City is awaiting MnDNR formal review comments.
 - Motion to Recommend that the City Council Approve the Variance to allow for the proposed two-story home to cover 31.4 percent of the lot and to allow the height of the structure to be 31 ft., with the contingency that it remains within the means of the pending MnDNR comments. **Motion by Bowser, Second Asmus. Motion carried 5-0.**
- **NEW BUSINESS**
 - Request to Build a Double Car Detached Garage – 110 E 7th St

