

**CITY OF STARBUCK
PLANNING COMMISSION
REGULAR MEETING ON TUESDAY, JULY 6, 2021
9:00 A.M.**

Chair:	Michelle Knutson	Deputy City Clerk:	Tiffany Boysen
Vice-Chair:	Rich Anderson	Council Liaison:	Gary Swenson
Commissioners:	Bonnie Rasche	City Clerk/Treasurer:	Joan Kerkvliet
	Tom Asmus		
	Brett Bowser		

Minutes – Approved 8/03/2021

- **ORGANIZATIONAL BUSINESS**
 - Call to Order - Roll Call – **Called to Order by Chair Knutson at 9:02am. Absent: Bowser**
 - Approve Agenda – Motion to Approve the Agenda – **Motion by Anderson, Second by Asmus. Motion Carried 4-1.**
 - Approve of Minutes from previous meeting:
 - Regular Meeting – June 1st, 2021
 - Motion to Approve the Minutes – **Motion by Knutson, Second by Rasche. Motion Carried 4-1.**

- **ANYONE WITH BUSINESS BEFORE THE BOARD**
 - LaJeana Johnson (owner) – 206 E 3rd St – Fencing Variance Request
 - LaJeana Johnson would like to place a chain link fence on the professional surveyed property line (PID 27-0421-000) between her property and her neighbors’ (Carol Strickler/Cherie Hall) property (PID 27-0420-000). She explained that because of the land survey, she found that the neighbors’ (Strickler/Hall) shed, propane tank, and other miscellaneous items were on her property, and have since been placed back onto their property. Mrs. Johnson explained that the main purpose for the fence would be to keep her dogs within her property.

 - Carol Strickler & Sheri Hall (neighbor) – discuss the above topic.
 - Ms. Hall voiced her concern that if Mrs. Johnson’s fence is placed on their property line, she would need to move her propane tank and shed at her cost to allow enough maneuvering space for maintenance. She also stated that she feels it is unsafe to move the propane tank any closer to her house. Ms. Hall and Ms. Strickler would prefer if Mrs. Johnson would remain within the two-foot fencing setback per the ordinance if necessary.

- **OLD BUSINESS**

- **NEW BUSINESS**

- Discuss Fencing Variance Request – 206 E 3rd St
 - As discussed above, LaJeana Johnson wishes to place a fence on the property line of her property (PID 27-042-000) and her neighbors' Carol Strickler/Cherie Hall) property (PID 27-0420-000) property. The current Zoning Ordinance (Chapter 151, Subd. 11, Section A, 8b) states that a fence "shall be placed no closer than two feet from the side yard property line."
 - Motion to Recommend to the City Council that unless both parties can reach a Civil Agreement to have the fence placed on the property line, Mrs. Johnson shall abide by the current ordinance and place the fence no closer than two feet from the property line. **Motion by Rasche, Second by Anderson. Motion Carried 4-1.**
- Discuss New Property Owner's Interest in Building a Shed House (Moore St Lots: PID 27-0589-100, 27-0589-101, & 27-0589-102)
 - Deputy Clerk Boysen informed the Commission that the recent buyer of three lots on Moore Street is interested in building a shed house within the next two years. He inquired about placing a gravel driveway on the property beforehand. He will present and submit more definite plans as they are available. **No decisions needed as this was informative.**
- Discuss Dedicated Row on Pope St in the Corson Addition
 - Deputy Clerk Boysen stated that three State Tax Forfeited lots just north of Pope St were recently purchased and listed on the market. All three lots have access to water and sewer hookup. The realtor inquired about the possibility of the city placing a road on the dedicated row section North of Pope St, just East of the recently listed lots. The Commission would like to visit this once the property owner has definite plans to build on the lots. **No decisions needed as this was informative.**

- **REPORTS & ANNOUNCEMENTS**

- Approve Building Permits – Motion to Approve the Building Permits. **Motion by Anderson, 2nd Rasche. Motion carried 4-1.**

- **Next Meeting Date: Tuesday, August 3rd, 2021**

- **ADJOURNMENT** – Adjourn Meeting at 10:15am. **Motion by Rasche, Second by Knutson. Motion Carried 4-1.**

- Submitted by,
- *Tiffany Boysen*
- Deputy City Clerk