

APPROVED

CITY OF STARBUCK, MINNESOTA

MINUTES OF REGULAR PLANNING & ZONING COMMISSION MEETING

Tuesday, December 1, 2015

The City of Starbuck Regular Planning & Zoning Commission Meeting was held on Tuesday, December 1, 2015 at 9:00 am at the Starbuck Community Center located at 307 E 5th Street in Starbuck, MN.

Meeting called to order by Chairman Wayne Norby. Roll call. Present: Wayne Norby, Dave Gunderson, Tom Spychalla, Steve Aaberg, as well as City Clerk, Andrew Langholz and Council liaison, Mayor Gary Swenson; absent: Bon Rasche. Quorum is present.

CONSENT AGENDA

- **Motion - Aaberg: Approve the agenda. Second - Gunderson. Motion carried.**
- **Motion - Spychalla: Approve minutes from November meeting. Second - Aaberg. Motion carried.**

ANYONE BEFORE THE COUNCIL

Jill Hanson was in attendance to observe a Planning & Zoning meeting, and has expressed interest in joining the Commission.

OLD BUSINESS

Andrew Langholz stated that the City Council agreed with the Planning & Zoning Commission by selecting the same design for the new fence ordinance. A public hearing will be scheduled in the Spring of 2016. Mr. Langholz also stated that updates to the blight ordinance will be developed over the Winter months and a public hearing will be scheduled for Spring of 2016.

NEW BUSINESS

Chairman Norby stated that there are two parties interested in joining the Planning & Zoning Commission, they are; Jill Hanson and Mark Thompson. The Commission would like to meet with both parties to discuss why they are interested in joining the Commission. It was decided that the Commission would hold a special meeting to meet both parties.

- **Motion - Norby: Hold a special meeting on Wednesday, December 16, 2015 to interview interested parties. Second - Spychalla. Motion carried.**

REPORTS & ANNOUNCEMENTS

Since the November 3rd 2015 meeting the following permit applications have been reviewed, approved and permits issued to the following persons and are available for public inspection at the City Office.

10/7/15	15-60	Matthew Hoffman	Residential
10/28/15	15-62	Jeff Timm	Residential
10/30/15	15-63	Jared Johnson	Residential
11/13/15	15-64	Ken Knutson	Residential
11/13/15	15-65	Jeffrey Smith	Residential

- **Motion - Aaberg: Approve permits 60 and 62 - 65. Second - Gunderson. Motion carried.**

ADJOURN

- **Motion - Gunderson: Adjourn at 9:20 am. Second - Spsychalla. Motion carried.**

Respectfully Submitted,

Andrew Langholz

City Clerk