

CITY OF
Starbuck
PLANNING COMMISSION

REGULAR MEETING ON TUESDAY, DECEMBER 3, 2024
9:00 A.M.

Chair:	Michelle Knutson	Deputy City Clerk:	Tiffany Holten
Vice-Chair:	Brett Bowser	Council Liaison:	Gary Swenson
Commissioners:	Bonnie Rasche	City Clerk/Treasurer:	Joan Kerkvliet
	Tom Asmus		
	Cody Blevins		

Minutes – Approved 2/04/2025

○ **ORGANIZATIONAL BUSINESS**

- Call to Order - Roll Call – Meeting called to order by Chair Knutson at 9:04AM. Absent: Asmus, Blevins. **Quorum Present.**
- Approve the Agenda – Motion to Approve the Agenda. **Motion by Bowser, Second by Knutson. Motion carried 3-0.**
- Approve of Minutes from previous meeting:
 - Regular Meeting – November 12, 2024
 - Motion to Approve the Minutes. **Motion by Knutson, Second by Bowser. Motion carried 3-0.**

ANYONE WITH BUSINESS BEFORE THE BOARD

- Mathias Briard – 1st Item Under Old Business – Not Present

○ **OLD BUSINESS**

- Review Starbuck Locker Re-Construction Plans – 117 E 5th St (PID # 27-0362-600)
 - Mathias Briard, property owner, submitted a building application with plans to rebuild the Starbuck Locker at 117 E 5th St (PID# 27-0362-600). The estimated cost of the project is \$4 million for the proposed new construction of a 150 by 80-foot steel building. Plans have been delayed due to the recent discovery of three flowing wells that need to be capped, but Mr. Briard would like to move forward with building as soon as possible. The building was not staked out on the property, but Mr. Briard stated that he would do that as soon as possible. The Commission for saw no issues with the building plans and approved the building permit application pending a satisfactory site inspection. Chair Knutson and Vice-Chair Bowser volunteered to perform the site inspection once Mr. Briard staked out the proposed building.
 - Motion to Approve the Building Plans as Presented, Pending a Satisfactory Site Inspection Report. **Motion by Bowser, Second by Rasche. Motion carried 3-0**

○ **NEW BUSINESS**

- Discuss Existing THC Ordinance
 - The Commission reviewed the existing Chapter # 113 THC Business Regulations Ordinance (that took effect 12/28/2022) as it relates to the upcoming cannabis regulation laws. The Commission found this revisit necessary with the upcoming changes to state law (effective 1/01/2025) pertaining to the

recreational cannabis legalization and the new City Ordinance #114 Cannabis Business Regulations. After reviewing the Commission recommended the following amendments/revisions to the Chapter # 113 THC Business Regulations Ordinance:

1) Lowering \$2,000 Annual THC License Fee to \$500

- a. Amend Subd. 4 Sec. 2 to state that the annual THC license fee amount shall be found in the City's Fee Schedule (passed by Resolution), as it may be amended from time to time.

2) THC License Ineligibility (Subd. 5)

- a. **REMOVE** the sections 1B (Exclusive Liquor Stores), 1C (ON-Sale Liquor Licensees), and 1E (Restaurants) from the list of businesses ineligible to hold a THC Business License.

3) Addition to On-site Consumption Prohibited (Subd. 7, Sec 7):

- a. Ordinance Currently Reads:
 - i. *7. On-Site Consumption Prohibited. No licensed product may be sold, given, distributed, dispensed, or otherwise furnished for consumption or use on any premises that holds a license issued under this section.*
- b. Recommended Addition: "Onsite Consumption shall be allowed in Restaurants, and On-Sale Liquor Licensee Holders shall be exempt from this requirement."

- Motion to Approve the Recommendations to the City Council to Consider the Amendments to the Chapter #113 THC Regulations as Summarized Above. **Motion by Bowser, Second by Rasche. Motion carried 3-0.**

- Election/Appointment of Commissioner Position - Term Ending January 2025
 - Motion to Confirm the Appointment of Tom Asmus as Commissioners for a three-year term ending January 2028. Motion by Knutson, Second by Bowser. Motion carried 3-0.
- Election of 2025 Chair & Vice-Chair Positions
 - Motion to re-appoint Chair Michelle Knutson for 2025. **Motion by Bowser, Second by Rasche. Motion carried 3-0.**
 - Motion to re-appoint Vice-Chair Brett Bowser for 2025. **Motion by Rasche, Second by Knutson. Motion carried 3-0.**

○ **REPORTS & ANNOUNCEMENTS**

- No New Building Permits

○ **NEXT MEETING DATE: Tuesday, January 7, 2025**

- **ADJOURNMENT** – Motion to Adjourn the Meeting at 9:46 am. **Motion by Bowser, Second by Knutson. Motion carried 3-0.**

Respectfully submitted,

Tiffany Holten

Deputy City Clerk