

**CITY OF STARBUCK
REGULAR CITY COUNCIL MEETING
FEBRUARY 13, 2023
6:30 P.M.**

Mayor: Gary Swenson
Councilors: Steve Gorder
Chris Taffe
Mary Baukol
Dane Christensen

City Clerk/Treasurer: Joan Kerkvliet
Police Chief: Mitch Johnsrud

Minutes – Approved 3/13/23

PUBLIC HEARINGS

None

I. CALL THE MEETING TO ORDER

1. Call to order & Pledge of Allegiance - Meeting was called to order by Mayor Swenson at 6:30pm.
2. Roll Call - Swenson, Taffe, Gorder, Christensen and Baukol Present.

II. CONSENT AGENDA

3. Approve Agenda
4. Approve Claims for Payment
5. Approve minutes from previous meeting(s)
 - a) Council Meeting – January 9, 2023
Motion by Taffe; second by Gorder to approve the consent agenda as amended to include West Central Sanitation and Jen Haugen before the council, as well as adding resolution #2023-05. **Motion carried (4-0).**

III. ANYONE BEFORE COUNCIL

6. Steve Mattheisen-Mattheisen Disposal/Don Williamson-West Central Sanitation
 - a) Sale of Mattheisen Disposal to West Central Sanitation.
Mike Christenson from Mattheisen and Don Williamson from West Central Sanitation let the council know that Mattheisen Disposal had been purchased by West Central Sanitation. The schedule will remain the same for now, as well as the contacts and pricing. Mr. Williamson will come to the council before any changes are made and will work on a new contract for the city to review. The council thanked Matthesien for their good service over the years.
7. Larry Van Hout/Nick Koos - Widseth
 - a) 2020 Road Project.
Mr. Van Hout told the council they are still waiting to hear from MnDOT to see if they will add a crosswalk from the marina to the Dairy Queen. Widseth is also waiting on attachment I from MnDOT for their approval of final project numbers. Once received, final assessments can be completed.
 - b) Project to Replace Lighthouse in Marina.
Mr. Van Hout asked the council to set a budget for the lighthouse project before Widseth moves forward with the project. It was mentioned that the city had received insurance money from the old lighthouse, destroyed in the storm, and that there would be donations from the Lake Assoc. and others for this project. The city may also be getting FEMA money pertaining to the destroyed lighthouse

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and we would need to determine if moving the lighthouse to a new location would affect receiving that money.

Motion by Taffe; second by Gorder to approve a budget of \$100,000 for the construction of a new lighthouse. **Motion carried (4-0).**

8. Tom/Judy Cory

a) Neighbors Fences too Close to Alley.

Tom & Judy Cory came before the council to say they felt the fences in the alley north of their home were built too close to the alley and did not leave them room to back out of their driveway. They told the council they had been stuck two times due to snow build up by the fence and had to pay to be towed out. Mayor Swenson told the Cory's the matter would be discussed in the next Planning & Zoning meeting.

9. Roger Aaberg

a) Park Shelter Adoption Program.

Roger Aaberg presented a proposal to the council for groups to adopt a shelter in the city park and be responsible for the general maintenance and repair of the shelter. Actions other than cleaning and general repair would be presented to the council for approval. There could be a plaque or some form of acknowledgement for the sponsors. The council felt this would be a great idea.

Motion by Swenson; second by Gorder to authorize Mr. Aaberg to pursue the shelter program. **Motion carried (5-0).**

10. Jen Haugen-Starbuck Fire Dept Auxiliary.

a) June 30th Raffle for the Starbuck Fire Dept for Heritage Days

Jen Haugen requested permission for the Starbuck Fire Dept Auxiliary to sell raffle tickets for a drawing on June 30th for Heritage Days.

Motion by Gorder; second by Baukol to approve the June 30th Heritage Days raffle by the Starbuck Fire Dept Auxiliary. **Motion carried (4-0).**

Casey Boutain spoke to the council on behalf of the Starbuck Fire Dept for permission to hold the annual street dance on June 30, 2023 behind the fire hall and to get a one-day liquor license for the event.

Motion by Gorder; second by Baukol to approve the annual Fire Dept street dance and one-day liquor license on June 30, 2023. **Motion carried (4-0).**

IV. PERSONNEL REPORTS

11. Mayor

a) Ownership of Viking Boat.

Mayor Swenson asked the council if the city would accept the donation of a wooden Viking boat that has been used in various town celebrations in past years. The Starbuck Men's Auxiliary and the Depot Society will pay for the storage costs

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and the city will pay the insurance costs. It was determined the boat could be insured through the League of MN Cities Insurance Trust.

Motion by Gorder; second by Taffe for the city to accept ownership of the Viking boat and pay for insurance on the boat. **Motion carried (4-0).**

b) LMC Elected Leaders Institute – Alexandria.

Motion by Taffe; second by Christensen to approve Mayor Swenson attending the Advanced Elected Leaders Institute through the LMC to be held in Alexandria on March 3 & 4. **Motion carried (4-0).**

c) Update on meeting with MAS on Daycare/Glacial Hills/WIN Academy.

Council member Dane Christensen gave an update of a meeting he had attended with Minnewaska Area Schools regarding the school's plan to bring additional daycare/preschool opportunities to both Glenwood and Starbuck. There were preliminary talks with Glacial Hills Charter School on becoming part of the Minnewaska Area School District. Councilor Christensen will keep the council updated on further developments.

d) Upcoming 40th Anniversary of World's Largest Lefse.

Mayor Swenson told the council that this year's Heritage Days is the 40th Anniversary of the World's Largest Lefse. He would like to give the Depot Society some type of plaque to commemorate the event.

12. Police

a) Monthly Report

Chief Johnsrud was absent.

13. Water/Sewer

a) NPDES/SDS Permits for Wastewater Plant.

Randy Peterson, Water/Sewer Superintendent, told the council he is working on completing the NPDES/SDS permits for the wastewater plant. He is also getting ready to switch the wastewater plant over to a liquid feed system. The cost will be around \$5,000. This project was approved in 2022.

Mr. Peterson also ordered lumber for the new marina docks from Tru Lumber at a cost of \$2,950.

Mr. Pederson asked the council for permission to attend a workshop through MN Rural Water in St. Cloud March 7-9, 2023.

Motion by Taffe; second by Christensen to approve Mr. Peterson attending the MN Rural Water workshop in St. Cloud March 7-9. **Motion carried (4-0).**

14. Fire Department

a) New Generators for the Community Center and Lift Station.

Randy Peterson let the council know that the city had a 60kw generator for the community center building and a 10kw generator that will be used as a portable generator delivered last week. The city was able to obtain these through a firefighter's grant from the MN Dept of Natural Resources for a cost of \$2,000. Mr. Peterson thanked Fire Chief Doug Noyes for all the work he did to obtain these.

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15. City Clerk/Treasurer
- a) 2022 Year End Budget Report.
Clerk/Treasurer Kerkvliet told the council that the 4th Qtr. 2022 budget comparison reports were in their packets. Ms. Kerkvliet asked the council to talk with her regarding any question they may have, but she wasn't going to spend much time going over them as the 2022 audit presentation from CDS would be at the March meeting.
- b) FEMA Assistance – May 2022 Storm
Ms. Kerkvliet let the council know that the city has started to receive FEMA payments from storm damage that occurred in May of 2022. The city has been working with FEMA on this since June of 2022 and to date has received \$17,699 from three separate projects.

V. COMMITTEE REPORTS

16. Planning Commission
a)
17. Airport Committee
18. Streets and Parks
19. Community Center

VI. OLD BUSINESS

20.
21.

VII. NEW BUSINESS

22. Vehicle Noise Ordinance Sign on Hwy 114 must be Replaced per MnDot.
Tabled until the city can see if they can find the required sign for less than MnDOT's quote of \$1,500.
23. Approve Resolution #2023-02 – Allow Starbuck Fire Dept Auxiliary to Hold a Lawful Gambling Event at the Community Center for Megan Chlian.
Motion by Gorder; second by Taffe to Allow the Starbuck Fire Dept Auxiliary to Hold a Lawful Gambling Event at the Community Center to benefit Megan Chlian on March 4, 2023.
Motion carried (4-0).
24. Approve Resolution #2023-03 – Accept Donation from The Starbuck Fire Dept Relief Assoc. for a Five Gas Monitor.
Motion by Taffe; second by Christensen to accept the donation from the Starbuck Fire Dept. Relief Assoc. of a Five Gas Monitor. **Motion carried (4-0).**
25. Amend Resolution #2022-27- 2023 Fee Schedule - to Change the Bulk Water Fee to \$50 per 1000 gallons and to establish a Mower Rental Fee of \$60/hr. and a 621 Case Loader Rate of \$125/hr. for Equipment Used at the Airport per the State Requirement for Maintenance Reimbursement.
Motion by Taffe; second by Gorder to amend Resolution #2022-27-2023 Fee Schedule to change the Bulk Water Fee to \$50 per 1000 gallons and to establish a Kubota Mower

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Rental fee of \$60/hr. and a 621 Case Loader fee of \$125/hr. **Motion carried (4-0).**

26. Approve Quit Claim Deed for Sale of 33.29 Acres of City Land to Ted & Denise Razink. **Motion by Gorder; second by Taffe** to approve the Quit Claim Deed of sale for 33.29 acres of city land to Ted & Denise Razink. **Motion carried (4-0).**
27. Approve Resolution 2023-04 – Establish Juneteenth (June 19th) as a City Holiday per Minn. Stat 645.44, Subd. 5. **Motion by Taffe; second by Gorder** to establish Juneteenth (June 19th) as a city holiday per Minn. Stat 645.44, Subd 5 beginning in 2024. **Motion carried (4-0).**
28. Discuss Possibility of Applying for a DNR Grant.
The council discussed the possibility of applying for a DNR grant that would need to be completed by March 31. This would be a 50/50 matching grant of up to \$350,00. It is a very competitive grant and would cost between \$10k and \$15k to write. It was decided not to apply for the grant this year and wait until the city had more time to plan for what projects they wanted to pursue.
29. Approve Resolution #2023-05 – Raffle on June 30th for the Starbuck Fire Dept. **Motion by Gorder; second by Taffe** to approve resolution 2023-05 allowing the Starbuck Fire Dept. Auxiliary to conduct a raffle on June 30, 2023 as part of the Heritage Days celebration. **Motion carried (4-0).**

VIII. CLOSED MEETING

30.

IX. ADJOURNMENT – Motion by Gorder to adjourn meeting at 7:56pm. Motion carried (4-0)

Submitted by,
Joan Kerkvliet
City Clerk/Treasurer