

**APPROVED**

**CITY OF STARBUCK, MINNESOTA**

**MINUTES OF REGULAR PLANNING & ZONING COMMISSION MEETING**

**Tuesday, March 6, 2018**

The City of Starbuck Regular Planning & Zoning Commission Meeting was held on Tuesday, March 6, 2018 at 9:00 am at the Starbuck Community Center located at 307 E 5th Street in Starbuck, MN.

Meeting called to order by Chairman Dave Gunderson. Roll call. Present: Dave Gunderson, Jill Hansen, Michelle Knutson, Chris Taffe, Bonnie Rasche, Council liaison, Mayor Gary Swenson, and City Clerk Andrew Langholz. Absent: None. Quorum is present.

**CONSENT AGENDA**

- **Motion - Taffe: Approve the amended agenda. Second - Knutson. Motion carried.**
- **Motion - Hansen: Approve minutes from the January and February meeting. Second - Taffe. Motion carried.**

**ANYONE BEFORE THE COUNCIL**

**OLD BUSINESS**

Clerk Langholz presented a spreadsheet which gave insight into the process of a comprehensive plan.

**NEW BUSINESS**

Clerk Langholz stated that the second amenity zone group meeting was held on March 1, 2018 and the group did a great job of narrowing down choices for the future road project. Commissioners Taffe and Hansen stated that the group is looking into having local businesses and artisans contribute to the project. The next meeting will be held on Thursday, April 5, 2018.

Chair Gunderson asked if anyone would like to nominate themselves or any other members for the Chair and Vice-Chair positions. Commissioner Rasche nominated Jill Hansen to be the Vice-Chair and Dave Gunderson to remain the Chair.

- **Motion - Rasche: Nominate Jill Hansen to be the Vice-Chair of the Planning & Zoning Commission. Second - Knutson. Motion carried.**
- **Motion - Rasche: Nominate Dave Gunderson to be the Chair of the Planning & Zoning Commission. Second - Knutson. Motion carried.**

Clerk Langholz said that a property inquired about the addition of a carriage or guest house on a lake front property. He told the commission that the property was large enough that the property could be split in the future and he wanted to get their opinion on utilities. The commission discussed the matter and believed that due to the size of the lot, two service lines would be required for sewer and water to ensure there wouldn't be complications in the future if the parcel was split.

#### **REPORTS & ANNOUNCEMENTS**

- **Motion - Knutson: Approve building permits 18-01 & 02. Second - Taffe. Motion carried.**

#### **ADJOURN**

- **Motion - Rasche: Adjourn the meeting at 9:47. Second - Knutson. Motion carried.**

Respectfully Submitted,

Andrew Langholz  
City Clerk