

**CITY OF STARBUCK
REGULAR CITY COUNCIL MEETING
APRIL 8, 2019
6:30 P.M.**

Mayor:	Gary Swenson	Acting City Clerk:	Joan Kerkvliet
Councilors:	Ted Razink	Treasurer:	Joan Kerkvliet
	Mark Thompson	Police Chief:	Mitch Johnsrud
	Tom Spychalla		
	Chris Taffe		

Approved by Council - 5/13/19

PUBLIC HEARINGS

None

I. CALL THE MEETING TO ORDER

1. Call to order & Pledge of Allegiance
2. Roll Call

II. CONSENT AGENDA

3. Approve Agenda
4. Approve Claims for Payment
5. Approve of minutes from previous meeting(s)
 - a) Council Meeting - March 11, 2019
 - b) Public Hearing-Wellhead Protection - March 11, 2019

Motion by Razink; second by Thompson to approve the consent agenda as amended. **Motion carried (4-0).**

III. ANYONE BEFORE COUNCIL

6. Nick Koos/Larry Van Hout - WSN
 - a) Various Projects

Mr. Van Hout stated that the sidewalk permit for the SE section of town is still being reviewed by MnDOT. He also stated that MnDOT was still working on cost splits for the 2020 Road Project and should have some numbers by the May Council meeting. Mr. Van Hout told the Council that it would be best to have a 3 Phase power source from Xcel for the new Hwy 29 South Lift Station and the cost for this would run between \$6 - \$9K. Also, there has been a response drafted to Riley Bros. regarding the 5th and John St. project. Attorney Ramstad had some changes and these are being made before the letter is sent. WSN has also submitted a bid for completing the Comprehensive Plan for the City of Starbuck at a cost of \$11,270.

- b) Resolution 2019-006 - Ordering Preparation of Report on Improvement
A resolution is needed for the TH28, 29, and 114 Road Project. This is required to be able to do assessments for this project.

Motion by Spychalla; second by Razink to approve Resolution 2019-06 Ordering Preparation of Report on Improvement . **Motion carried (4-0).**

**CITY OF STARBUCK
REGULAR CITY COUNCIL MEETING
APRIL 8, 2019
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- c) Public Hearing for Proposed Improvements of the Wastewater System.
A Facility Plan which recommends improvements to the wastewater system has been prepared by WSN. The scope of the proposed improvements outlined in the facility plan will be presented at this hearing along with estimated costs, funding options and potential impact on wastewater rates.

Motion by Taffe; second by Thompson to approve Public Hearing on Proposed Improvements to the Wastewater System at 6:40pm on May 13, 2019. **Motion carried (4-0).**

7.

IV.

PERSONNEL REPORTS

8. Mayor

a) Small Cell Facility Aesthetic Standards

Mayor Swenson explained the proposed policy for Small Cell Aesthetic Standards. He stated the deadline for cities to implement a policy on this is April 15, 2019. This policy will be published on the City website.

Motion by Razink; second by Taffe to approve the new Small Cell Aesthetic Standards policy. **Motion carried (4-0).**

9. Police

a) Chief Johnsrud updated the Council on some of the 240 calls for service in March.

b)

10. Water/Sewer

a) Randy Peterson updated the Council on the MCPA inspection of the Wastewater Plant. They told Mr. Peterson that the INF sampler refrigeration unit needed to be replaced at a cost of \$1,500, so he will be ordering that unit.

b) Mr. Peterson also requested he be able to purchase a Commercial Grade Dehumidifier for the Water Plant at a cost of \$3,254.00.

Motion by Razink; second by Spychalla to approve the purchase of a Commercial Grade Dehumidifier at a cost of \$3,254.00 for the Water Plant. **Motion carried (4-0).**

11. Streets/Parks

V. 12. City Clerk/Treasurer

a) Approve Hiring Summer Help for Mike/Randy

Treasurer Kerkvliet told the Council that the City would like to hire Ryan Amundson and Jake Blevins for summer help at the rate of \$11.00/hr.

Motion by Razink; second by Taffe to approve the hire of Amundson and Blevins as summer help at the rate of \$11.00/hr.. **Motion carried (4-0).**

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- b)
- c)

COMMITTEE REPORTS

- 13. Planning Commission
- 14. Airport Committee
 - a) Councilman Razink told the Council that the Airport Layout Plan was still waiting to be approved.
- 15. Streets and Parks
- 16. Community Center
- VI. 17. Chamber of Commerce
 - a) Tom Beuckens told the Council that WCI would be doing a presentation on filling empty buildings in towns directly after the Council Meeting.

OLD BUSINESS

- VII. 18. Depot Society - Will City Open/Close Bathrooms.
 - a) Councilman Taffe updated the Council on Wi-Fi locks for the Depot bathrooms. He stated that the Depot would need a Wi-Fi booster to get a strong enough signal. The cost of the locks and booster would be approximately \$350.00. The bathrooms could then be opened/closed with an AP on a phone. Further discussion will be had on who would pay for this.

NEW BUSINESS

- 19. Resolution 2019-005- Approve Wellhead Protection Plan-Part II
 - a) After no comments at the Public Hearing on March 11,2019, the Council voted to approve the Wellhead Protection Plan-Part II.

Motion by Thompson; second by Spychalla to approve the Wellhead Protection Plan-Part II. **Motion carried (4-0).**

20.

CLOSED MEETING

- VIII. 21. Meeting closed for personnel discussion at 7:08pm

Reopen Meeting at 7:18pm

- 22. a) As Treasurer Joan Kerkvliet has been assuming the duties of both Clerk and Treasurer since former Clerk Langholz resigned in January, the Council has agreed to pay Treasurer Kerkvliet overtime pay at the OT rate of \$36.15/hr. The time period for this will be from 3/25/19 to 6/15/19 and limited to 5 hrs per week or 10 hrs per pay period.

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Motion by Razink; second by Taffe to approve overtime pay at the rate of \$36.15 for Treasurer Kerkvliet between 3/25/19 and 6/15/19, limited to 5 hrs per week/ 10 hrs per pay period. **Motion carried (4-0).**

IX. ADJOURNMENT

Motion by Razink; second by Taffe to adjourn the meeting at 7:24pm. **Motion carried (4-0).**

Respectfully Submitted By:

Joan Kerkvliet
City Treasurer/Acting City Clerk