

# CITY OF STARBUCK

307 EAST FIFTH ST | PO BOX 606

STARBUCK, MN 56381-0606

PHONE: 320-239-2525 | FAX: 320-239-2545



## Adopt-A-Park Program Application

Shelter #: \_\_\_\_\_

Sponsor Identification (Name): \_\_\_\_\_

Sponsor Contact(s): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### General Maintenance

\_\_\_ Spring Power-Wash

\_\_\_ Paint Touchup/Repaint (same colors)

\_\_\_ Grill Cleanup/Inspection

\_\_\_ Other (please state): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Repairs Need: (A review of these items will be discussed with Public Works Supervisor.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Suggested Improvements: (Submitted to the City for consideration)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Office Use Only:

Date Received: \_\_\_\_\_ Notes: \_\_\_\_\_

Authorized City Representative: \_\_\_\_\_ Date Approved: \_\_\_\_\_

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## City of Starbuck Adopt-A-Park Program Background

THE STARBUCK LAKESHORE COMMUNITY PARK has 4 picnic shelters and a bandshell that need maintenance and repairs on a regular basis. The City of Starbuck does general maintenance and repair of the shelters and the surrounding grounds. The Adoption of a shelter is not intended to take the place of the city maintenance but is intended to help the city and to improve the overall care of the park buildings. Adopting a shelter would allow the sponsor(s) to identify themselves in a manner agreed to by the City Council or its representatives.

### ADOPTING A SHELTER INVOLVES:

- Perform a minimum of 2 inspections a year to clean, repair, and create a "wish-list" for possible improvements or additions for the shelter. These inspections would occur at the beginning (April) and end (September) of the park season. Page 2 of this agreement will be filled out and submitted to the city following the April and September inspections.
- Follow up from the inspections:
  - Volunteer work effort or a gathering of costs/bids to get needed work done.
  - Bids from local contractors if required.
  - Sponsor and supervise work groups for general maintenance items.
  - Actions other than cleaning and general maintenance would be presented to the council for approval.
- Possible other topics for conversation:
  - Create a membership fee to pay for minor repairs and maintenance. Write requests for larger improvements or raise funds to help pay for those improvements.
  - EXAMPLE: A \$20.00 annual membership fee for classmates. If we can recruit 30 classmates, we would generate \$600.00 per year ... POSSIBLE matching funds from the Brang foundation may produce a \$1200.00 budget... members could contribute what they want ...Zero, \$20.00, \$50.00, \$100.00
  - Actions other than cleaning and general maintenance would be presented to the council for approval.
  - Renewal of Sponsorship agreement/Duration

### A LIST OF POSSIBLE TASKS:

- Pressure wash ... spring
- Paint touchup and minor repairs as needed
- Weed control near the foundation of the building and slab
- Spider/Flying insect control measures
- Picnic tables, seating, and grill cleaning and repair as needed

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## LAKESHORE PARK STARBUCK, MN





## **Starbuck City Park**

The Starbuck City Park is situated on the west shores of Lake Minnewaska covering over 10 acres. It offers a tennis court, playground equipment, band shell, picnic shelters (available for rent), horseshoe pits, softball/baseball field, skateboard park, basketball backboard, and a beautiful sandy swimming beach with a concession stand and restrooms.

### **Park Shelter Reservations**

**Shelter rental is \$25 per day. Please contact the City office at 320-239-2525 to reserve your shelter.**

Shelter #1 - First shelter by main park entrance - includes serving window, electrical outlet, grill and water.

Shelter #2 - Center of park - includes electrical outlet, water, serving counter and restrooms.

Shelter #3 - By tennis courts - includes electrical outlet, grill, and water.

Shelter #4 - Small shelter by lake and band shell - includes electrical outlet, shared grill\* and water\*.

Shelter #5 - Band shell - includes electrical outlet, shared grill\* and water\*.

### **SHELTER #1**



**SHELTER #2**



**SHELTER #3**



**SHELTER #4**



**SHELTER #5**

