

STARBUCK POLICE DEPARTMENT

POLICY AND PROCEDURE MANUAL

1. The Officer's decision to activate the alert met the necessary criteria.
2. The alert helped in locating the child.
3. If the Alert did not help locate the child, was it because of Officer error or Policy error.
4. If the Alert did not help, does the Policy need changing to better serve its purpose in future incidents?

34.7 SCHOOL BUS INCIDENTS

PURPOSE

Pursuant to MSA 169.4581 Law Enforcement Policy for Criminal Conduct on School Buses-Required.

POLICY

It is the policy of the Starbuck Police Department to respond to all reports of criminal incidents on school buses. The Starbuck Police Department will work with school officials, transportation personnel, parents, and students to respond to these incidents to protect student safety and deal appropriately with those who violate the law. This policy recognizes that responding to reports of criminal conduct on school buses within this jurisdiction is the responsibility of the Starbuck Police Department. This policy is not intended to interfere with or replace school disciplinary policies which relate to student misconduct on school buses.

PROCEDURES

The Starbuck Police Department shall:

- Respond to calls for assistance from any citizen, school, or bus transportation company as they may pertain to criminal conduct on school buses.
- Issue citations, release pending further investigation, or apprehend and transport individuals committing crimes on school buses, to the extent authorized by law.
- Investigate reports of crimes committed on school buses by using the same procedures as followed in other criminal investigations.
- Submit reports regarding the incident to superior officers as required by department policy and to the prosecuting attorney as needed.

STARBUCK POLICE DEPARTMENT

POLICY AND PROCEDURE MANUAL



- Follow through with any other investigation necessary to prepare a case pertaining to criminal conduct on school buses as requested by the prosecuting attorney.
- Provide information to the school regarding the incident as required by law.

GENERAL ORDER 35

BIAS CRIME REPORT POLICY

PURPOSE

The intent of this policy is to comply with Minnesota State Statute 626.5531. This Minnesota Law governs the reporting to the Bureau of Criminal Apprehension (B.C.A.) any violation on Chapter 609 that the investigating officer believes was motivated by "bias".

POLICY

When a Starbuck Police Officer investigates a complaint for a violation of the 609 Statutes and the Officer believes it to be motivated by bias, it must be reported to the B.C.A. on a "Bias Offense" report form. The investigating officer will complete the bias form (it may be handwritten). This form requires coded information to be placed in the appropriate spaces on the form. The codes are printed on the back of the bias form for easy reference. The investigating officer must indicate in the initial incident report that the form was completed as per statute. Once completed, this bias form will be turned in to the Records Division. Records will make a copy of the form for the case file and send the original to B.C.A. If the investigating officer is unsure that the violation was based on bias, a Bias Offense report form will still be completed and sent to the B.C.A. BIAS: To have a prejudiced view or involvement or to use partial judgment.

The following areas should be taken into consideration by the investigating officer to determine if BIAS was a motivating factor in the violation:

1. Race
2. Religion
3. National Origin
4. Sex
5. Age
6. Disability
7. Sexual Orientation