

Approved 4/7/15

Planning and Zoning Commission
City of Starbuck, Minnesota
Minutes for Tuesday, March 3, 2013
City Hall at 9AM

Meeting called to order by Chairman Wayne Norby.

Roll Call:

A. Members Present: Wayne Norby, Dave Gunderson, Tom Spychalla, Steve Aaberg and Bon Rasche

B. Others Present: Joan Kerkvliet, (Acting) City Clerk/Treasurer

C. Guests Present: None

D. Agenda

Request by Mr. Norby to add agenda item under Old Business; review a map of the Starbuck sewer and water lines. Motion by Steve Aaberg to accept the agenda, seconded by Mr Gunderson. Motion passed unanimously.

E. Minutes

Motion by Steve Aaberg to approve the minutes of the March 3, 2015 regular meeting. Seconded by Mr. Norby. Motion passed unanimously.

F. Anyone With Business Before The Board: None

G. Old Business

Reviewed a Starbuck Sewer and water line map and reviewed how they lead to the General Industrial Business section of the southeast quadrant. Mr. Norby advised that we will discuss the Southwest quadrant in the April meeting. Mr. Norby mentioned that we should provide pictures of acceptable and unacceptable fences to the City Council for the 3/9/15 public hearing. There was a discussion and Ms. Kerkvliet advised that Starbuck does not have a working camera but a cell phone could be used.

Ms. Rasche discussed the Comprehensive Plan and handed out a rough draft of a Request for Qualifications and Proposal that Ms. Swenson was working on. Ms. Rasche found that the firms that we had been looking at are engineering firms that specialize in individual projects and not Comprehensive plans. Ms. Rasche will contact other cities to ask who they used for their Comprehensive Plan. Mr. Norby made a motion that the Comprehensive Plan be tabled until the April Meeting to gather more information. Seconded by Dave Gunderson. Motion passed unanimously.

We discussed the old “ J & H” building. No action.

H. New Business

Mr. Norby and Mr. Gunderson advised that they inspected the Dairy Queen property. They found out that the the owners not only want to move a cooler to outside the property but also want to build a structure to house the cooler. No action.

I. Reports & Announcements

Ms. Kerkvliet advised that there are no current building permit requests.

Ms. Kerkvliet advised that the new city website is up and running and there will be training scheduled. The City website is starbuckcitygov.com.

Next Commission meeting date will be at City Hall at 9AM, Tuesday, April, 7, 2015.

Adjournment

Motion made by Mr. Norby to adjourn, seconded by Mr. Gunderson. Motion passed unanimously.